



VADA/Nova
Board Meeting Summary
August 9, 2021
7:30pm (via Teleconference)

Board Present: Diann Carpenter, Michelle Lachner, Kathy Curtis, Lisa Rice, Jessie Ginsburg, Mary Callan, Kathy Hibbard, Maloree Razzino, Judy Grass, Carol Thomas, Rachel Rice, Anne Harrington, Diann Landau

Excused: Sheli King (Proxy- Michelle Lachner)

Meeting Topics

1. Licensed Shows

- a. **August Summer Wind Down I&I Licensed Shows** – The menus for volunteers and staff are being worked on. Any pony measurements needed will be done on Friday. The Covid protocol for masks inside the show office will be back in place and enforced. Vaccinated attendees may unmask when outside. At this date it is still too soon to know the ring configurations. The closing date is 8/17 with currently 24 entries for Saturday and 24 entries for Sunday. The plan is to have hospitality for volunteers and staff in the classroom with judges in the lounge area.
- b. **Proposal from Wheatland Farm re: April 2022 Licensed Show** – It is now our understanding that Wheatland will not be holding their show at the same time as ours, but this will be confirmed with Wheatland and Morven Park.

2. Board Information

- a. **Minutes-** July minutes approved
- o **Treasurer's Report:**
 - Reconciled Balance in Main DDA \$ 67,841.99
 - Savings Balance \$45,171.08
 - PAYPAL TOTAL: \$15,570.63
 - PayPal: \$3,799.77
 - VN PayPal Acct at Wells Fargo: \$11,770.86
 - **Grand Total All Funds \$128,583.70**
- o **Accounting Firm Interviews** - After many recommendations, the firm of Raetz & Hawkins located in Lexington, VA has been selected to handle the VADA/Nova tax returns and annual 1099 preparations going forward. They are utilized by both VADA and the Lexington Horse Center, so they are obviously well suited to handle VN tax year needs as well. This was presented to the Board and approved.

- b. **Members Report:**
 - i. 272 members as of August 9, 2021

3. **Board Duties and Responsibilities**

- a. We still have open positions on the Board going into 2022. Two potential candidates will be interviewed this week.
- b. Current Board members need to submit their intention for 2022 as soon as possible to any of the Officers.

4. **Management Platform**

- a. Updates to the membership data on the Club Express platform continues.
- b. Membership renewal testing in the platform with a small focus group is planned.
- c. A "Heads Up" to the general membership will be put into the September and October newsletters, with October's having the most detail about possible Zoom sessions that members can attend about navigating the platform and renewing their memberships for 2022.

5. **August 7 Schooling Show Report** – Show Manager Carol Thomas and Secretary Maloree Razzino report that the show was a success, thanks to the many wonderful volunteers, who also received kudos from the judge. Likewise, there were many positive comments about the judge, Phoebe Devoe-Moore. There was a full day of rides, and we were very lucky with the weather, enjoying cloudy skies and relatively cool temperatures for the month of August.

6. **Publications**

- a. The Greenbook is published, and the Schooling Show Championship will to be incorporated into the 2022 printed version. An update for 2021 to the Greenbook will need to occur in late September/early October with the information also placed into the management platform. A Board decision is needed if we should spend funds (approximately \$1,700) to print it for 2022 or if the management platform/website version will suffice. This was tabled for the September/October Board meetings.
- b. The Newsletters are going out on time, and a schedule for future productions of the printed newsletters needs to be determined. There is an overwhelming consensus to maintain the printed version. This issue was tabled for the September/October Board meetings.
- c. A discussion was held regarding the "Spotlight On..." feature in the newsletters, and suggestions for future articles and subjects was solicited.

7. **Education/Clinics**

- a. **Dressage Camp @ Frying Pan Park Report** - This was our first adult dressage camp held in many years, and it was deemed a great experience with many happy campers and compliments to the coordinators, Sheli King and Mary Callan. The consensus from the coordinators is that the facilities for the camp at Frying Pan Park were very good. The Park staff were responsive and helpful as well. The clinicians, Jim Koford and Debbie Rodriguez, were extremely popular, and they worked well together.
- b. **Education and Clinics Committee** – a meeting to determine 2022 plans for the Judges' Roundtable, a Fix-a-Test, Camp and potential other clinics will be convened soon.

8. Other Business

- a. **VADA Dressage at Lexington and GAIGS** – Rachel Rice will write reports and updates for the September newsletter.
- b. **VADA Chapter Challenge** – scheduled for August 21st in Doswell, VA

The meeting adjourned at approximately 8:45pm