



**VADA/Nova**  
**Board Meeting Summary**  
**April 12, 2021**  
**7:30pm**

**Board Present:** Diann Carpenter, Michelle Lachner, Kathy Curtis, Lisa Rice, Anne Harrington, Mary Callan, Sheli King, Jessie Ginsburg, Diann Landau, Judy Grass, Rachel Rice, Kathy Hibbard

**Excused:** Carol Thomas

The meeting was brought to order at 7:30 pm.

**Meeting Topics**

**1. Licensed Shows**

- a. April Licensed Show Report - Everyone was excited to start our first licensed show of 2021, with many riders earning excellent scores and medals. The rain proved to be a challenge with regard to keeping the judges and scribes dry, and fortunately there were no severe winds. Some ideas to mitigate this issue were discussed and may be tried out in future shows. The ring configuration using the in-field pads for all three competition rings as well as for warm up worked well, and the breezeway between the indoor arenas was used for the volunteer area. Barn 2 was closed due to structural issues, but it should be re-opened for the June show. However, we still had the use of 4 barns with the inclusion of Barn 7. The sound system for the show worked well, and the overall support and responsiveness of the Morven Park staff throughout the weekend was very good. For this show, the Café was used to feed volunteers. Overall, the Café use worked well, but for the June show, it may be advisable to assign some volunteers for the specific hospitality task of volunteer food distribution. Additionally, a wrist band system was utilized to ID non-show-affiliated people on the grounds, and there was good cooperation and compliance with that system.
- b. The USEF will be coming out soon with its revised spectator guidelines for licensed shows.
- c. A recommendation was made to the Board to consider tire replacement on the Show Equipment Trailer.

**2. Board Information**

- a. **Minutes**- March minutes review and finalization are pending.
  - o **Treasurer's Report:**
    - Reconciled Checking Balance: \$93,766.85
    - Savings Balance: \$45,169.57
    - PAYPAL TOTAL: \$1,198.64
    - PayPal: \$540.58
    - VN PayPal Account at Wells Fargo: \$658.06
    - **Grand Total All Funds: \$140,135.06**

- o The Treasurer shared updates to the VADA/Nova financial reporting and budgeting tasks.
- o 1099's are being set up in QuickBooks for issuance in early 2022.
- o The Treasurer presented a live version of a draft 2021 budget for the Board to review. A request was made to those Board members involved with particular revenue and expenses for more information to update specific 2021 budget figures.

b. **Members Report:**

- i. 229 members as of April 12, 2021
- ii. Many of the newest members are event riders, and there has been a lot of appreciation expressed for the rollover of dues from 2020 into 2021.

**3. Board Duties and Responsibilities**

a. **Committees**

- i. The need for regularly scheduled Committee meetings was noted.
- ii. The Board reiterated its support for the recruitment of Committee members from the general membership, and Committee Chairs are encouraged to do so. The Board agreed that the attendance by a member of two committee meetings shall equal .5 day of volunteer time but no Bucks will be issued.
- iii. The following committees will meet within the next week: 1) Clinics and Education to discuss a detailed schedule for the planning of activities related to the Dressage Camp in July and 2) Publications.
- iv. An open call to members for Committee participation and membership will be published in the next newsletter.

**4. Management Platform**

- a. A tour and demonstration of the ClubExpress management platform was conducted so that Board members could see its capabilities.
- b. It was discussed that the Board may want to request a trial period extension for the purpose of having a more comprehensive idea of how we would like it to look and function as a whole. Additional "users" will be added to the trial version so that specific functions can be reviewed and adjusted as deemed appropriate (for example volunteer tracking, membership, etc.).

**5. Schooling Shows**

- a. **March 20 Show Report** – the first schooling show of 2021 was a great success. We had a full day of rides and were awarded with great weather. Very few logistical issues arose, and Morven Park staff support was responsive to our requests. All the volunteers were terrific, and we received many compliments from the competitors. We gained at least 2 new members directly from the show.

**6. Publications**

- a. **Newsletter** – editorial duties will be turned over to Kathy Hibbard from Michelle Lachner as of the June, 2021 issue

**7. Education/Clinics**

- a. **Judges' Roundtable via Zoom on March 24** – there was a great turnout with about 30 participants; an eBlast will be done for the upcoming April Open Judges' Roundtable.
- b. **Dressage Camp July 28-31, 2021** Clinician and facility contracts have been signed. Applications for USDF and VADA grants will be submitted to help offset camp costs.

**The meeting adjourned at approximately 9:58pm**