



**VADA/Nova Board Meeting
January 13, 2020 Summary Minutes
(via Teleconference)**

The meeting was convened at 7:10 pm with all members present, except Michelle Lachner, who was excused (proxy to Diann Carpenter). The board welcomed new members Lisa Rowe and Maloree Razzino.

Meeting Topics

1. Officer Elections-proposed slate:

- a. President: Diann Carpenter
- b. Vice President: TBD
- c. Treasurer: Carolyn Jackson
- d. Secretary: Anne Harrington

Rachel Rice moved to approve the officer slate; Sheli King seconded. The board approved the slate as proposed. The President noted that discussions are in process about filling the Vice President position (as well as on the duties of that position).

The board also discussed VADA representatives. The chair proposed Sheli King, Jessie Ginsburg, and Diann Carpenter as the representatives, with Rachel Rice as the alternate. Dianne Landau moved to approve the motion; Lisa Rice second; Approval was unanimous.

2. Banquet update (February 16)

- a. Forms are updated and eblast will go out this week with additional heads up information on the March clinic.
- b. Dinners same as last year; Megan tracking PP and Diann will take mailed registrations; Anne will track any Event Clinics registrations
- c. The board agreed to invite each sponsor to designate someone to attend as VN's guest. The board will also make sure that Schooling Show Partners are informed of the event and encouraged to attend.
- d. In addition to the silent auction and Basket Raffle, Carol Thomas suggested the possibility of a 50-50 raffle, which could be a fund raiser for one of the VN events (the adult dressage camp was mentioned). The board agreed to try it and see how it is received.

3. Licensed Shows

- a. Contract Status – contracts are in place with the exception of the new May one-day show. The board thanked Sheli King for getting all the dates approved by USEF/USDF and for working to secure the TD for the May show.
- b. Insurance Status – The treasurer has notified all the dates to Dietrich for insurance purposes (with exception of Judges Roundtable TBD)
 - i. License Show Committee Planning will meet in the coming weeks to discuss planning for the season. The discussion will include how to work with USDF to track year end awards for 2020.

4. Board Information

- a. Treasurer's Report –after reviewing other options, the decision was made to continue with Wells Fargo as our bank.
 - i. As of 12/31/2019
 1. Savings - \$45,145.67
 2. Business/checking - \$67,139.56
 - 1099s are in progress and will be out by January 31. Jessie Ginsberg (concurrently the VADA Treasurer) thanked VN Treasurer Dilly Jackson for also doing the 1099 for VADA.
 - VN will use the upcoming VADA banquet to discuss financial management, membership roster, and other chapter coordination issues. Anne Harrington and Rachel Rice will attend the VADA Banquet for that purpose.



- b. Members Report – As of January 13, there were 91 members; 30 through PP. We will continue to send reminders; encouraging to see some members who did not renew last year come back and a number of new members
- 5. Board 2020**
- a. The Board discussed a number of internal issues, such as signing Conflict of Interest forms, Committee structure and assignment Confirmation, open committee positions, and the need for better succession planning.
 - b. Urgent areas for action include the Publications Chair (meeting to discuss in the next week), Sponsorship, and a lead for the new USDF Schooling Show Program Lead. The latter issue is urgent as this is a new program and we need to notify members about the USDF requirements for the program (nomination, membership, etc), make adjustments to the online entry form, prize lists, etc. Sheli King suggested sending the March schooling show notice with a link to the USDF Schooling Show website.
- 6. Event Clinics.com**
- a. We will continue to post events on Event Clinics and explore ways to expand the relationship.
- 7. Schooling Shows**
- a. March 21 SS - Prize List/Entry form required ASAP, but may need to be adjusted to include information needed for the USDF Regional Schooling Show Program.
 - b. Judges are being recruited and will be at least L Graduates with Distinction. Additional work is needed to update the website, create Facebook events, post on Event Clinics, update the PayPal store entry, and complete judges' contracts.
 - c. USDF Schooling Show Awards Program - We need to review entry forms to be sure all necessary information is on the forms. All VN schooling shows will participate in the USDF program. We also need to confirm with Schooling Show partners which of their shows will be included
 - d. Year-end Score Board will be maintained by Megan Carpenter through 2020; will need someone to pick it up for 2021.
 - e. CDCTA Combined Schooling Show – will start talking in 2020 for 2021.
- 8. 2020 Clinics Status**
- a. Judges Round Table Update (TBD) –Heidi Berry has agreed to be the presenter. We are working on the date and will get information out asap
 - b. Sport Psychologist clinic Update (March 7) – In the process of getting registration form out and design a PP registration form. The program is being supported by a \$750 grant from The Dressage Foundation.
 - c. Low Stress Fix-a-Test Update (June 13)– Lisa Rice and Diann Landau are working on the details. As with last year, the idea is to provide honest, but kind, feedback to encourage riders who might not be comfortable riding for a judge with FEI credentials. Jessie Ginsburg will be contacting potential judges, including Phoebe Devoe-Moore, who could repeat from last year.
 - d. Adult Dressage Camp Update – Have confirmation from Debbie Rodriguez and Jim Koford. Frying Pan is currently booked for 2 ½ days, but will change to 3 if the clinicians require 3 full days. Hotels in the Frying Pan area will be evaluated for the clinicians and a reservation block for participants, as well as a conference room for evening sessions.

The next Board meeting will be February 10, 2020.